

Minutes – u3a Farnham committee meeting September 15th 2025

1	Apologies: Annette (Sue Wilson attended as observer)	
	Philip started the meeting by thanking Cynthia for being such an efficient Membership Secretary and presented her with a bouquet of flowers and card on behalf of the committee.	
2	Previous Minutes Use of PayPal – Philip Philip has heard back from the Third Age Trust providing the Terms and Conditions of using PayPal, however this hasn't really answered our concern about the holding of data by PayPal so Philip has requested further clarification from them.	
3	Succession Planning Groups have found 5 volunteers and all groups have been divided to be looked after by different people. They are sharing group layouts and other information with group leaders to ensure the information held is up to date. Margaret would like some help with the Membership responsibility and Shree is considering what help she needs.	
4	Ad Hoc talks We have been offered talks / workshops from 2 different organisations and these were considered separately. UCA would like to run a series of creative workshops focused on diary comics and visual storytelling. We felt that this could be of interest to our members and understand that UCA are looking to walk more collaboratively with groups in Farnham, and looking at renting out their space. The Groups team have been tasked with looking into this proposal further, including finding out if there would be any cost involved and if the workshops could take place at the UCA. The second offer was from Co Op Estate Planning who would like to provide a light hearted talk about planning for later life, such as inheritance tax and care home fees. There was some concern about allowing a commercial organisation that doesn't have specific links to Farnham to talk to our membership but as members would be attending only if they wanted to it was felt that we should not rule out pursuing this offer further. We need to ensure that our member's data is not made available directly to any organisation we work with.	Andrew Sally
5	Christmas Event It will be limited to u3a members due to the popularity of ticket sales.	

	Tickets will be available at a range of events and we would like people to be able to pay by card. In order for the card machine to work successfully we need a small team of people to operate the card machine. Philip, Sally, Jane, Steve and Colin are happy to form a team to make the card reader available. Steve will set up an instruction meeting – which Shree would like to attend too. She reminded us that she needs to be informed of each use.	Steve
6	Email issues Kall Kwik have been contacted about the problems we are having with email redirection, but our contact has been on paternity leave until today. As this problem has been happening on and off for the last couple of years and never totally solved, we will wait to hear from KallKwik for the next 10 days and if not satisfied we will start to look at different solutions. Shree uses Stackmail through a web browser as does Vivienne. Keith has been particularly helpful in supporting Shree. There is also a link between Beacon and Stackmail, which will need to be investigated further, as it may not be possible for us to use an alternative mail redirection system.	Sally
7	Upcoming Events AGM Nick Patrick now attending as a speaker as well. We need 19 votes in the room to reach 5% quorum Quiz Initial email to members caused confusion but has been corrected now. Capacity of venue is 108 but it is felt that 80 – 90 would be more comfortable. New Members Meeting 46 people responded to date Maximum number is 60 Steve to mention the deals that we have for members during this meeting Margaret to check which committee members are able to attend Monthly and Theme Meetings Helpers were sought for the upcoming talks, including those that can use the card machine where appropriate Hearing Health Talk There has been lots of interest in the talk on 7th October.	

8	AOB Christmas Tree festival at St George's Church, Badshot Lea. The Marketing team is in contact with the organisation and will investigate further. Photos will be moved to a Dropbox so that they can be shared with web team and marketing team. Our sponsors may be included in e-news and technicalities were discussed The marketing team are building up a range of different posters to be used interchangeably. We will put an advert in the Farnham Literary Festival brochure for £250 Spam emails are causing issues for some committee members. They should be forwarded to Web team (Keith) to block them. Bookings at The Bourne Club – people were walking through the room during the ballet booking. Andrew will write to the Bourne to ask if this can be stopped. There is an increase in the number of BACS payments and Shree is considering how this can be handled. It is important that references are added to all BACS payments. A meeting between Shree, Margaret, Philip and Annette will be organised by Shree. Over 300 people have paid their membership by cheque. Beacon has stopped any lapsed members renewing their membership by paying with PayPal, which is adding to the number of payments made in a different way. There has been an issue with Beacon that marked all new members as eligible to claim Gift Aid from between Jan 25 until the mistake was discovered. A manual update is having to be done to 132 members that this affects.	Steve and Lynda Lynda Lynda Andrew Shree Margaret
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Chair

20/10/25.