

Minutes – u3a Farnham committee meeting August 11th 2025

1	Apologies: Cynthia	
2	Previous Minutes Use of PayPal – Philip has written to the Third Age Trust Copyright Licence has been paid for and when documentation is received it will be uploaded to Dropbox Leaflets to Reel Cinema – these have been delivered	Andrew
3	Succession Planning Many volunteers have been met. Philip to contact each committee member to see how their contacts have gone and then circulate results at next meeting	Philip
4	Membership Engagement activities 1st Quiz night of the year will be at St Joan's Hall and Fish and Chips will be available to preorder. Following this quiz decisions will be made around the other quizzes during the year. Jigsaw and boardgame swap to happen on the afternoon of 24th February with tea and cake. Further investigation is needed around the cost of the tea and cake. Any left-over jigsaws and games will be donated to charity. A disco to happen next June, with a Beach Boys – surfing theme as we are all silver surfers. A further dance that could be salsa or barn dance is also being considered. These ideas were approved.	Jane
5	Advertising in Maltings Programme – Agreed to continue advertising in the u3a brochure and to add this as a source to the New Members Meeting questionnaire, which will allow us to analyse value for future years	
6	Lantern Festival Proposal An opportunity to make lanterns for the lantern festival was approved. Group leaders will be offered the opportunity to make up the lanterns first and extra lanterns can be purchased from the Town Council for £5. Lynda is happy to run a workshop in the creative space at Brightwells to show members how to make the lanterns. We will try to negotiate some lanterns on a sale and return basis to make available at the workshop or at the AGM. An entry would go in e-news to promote the opportunity.	Lynda
7	Group members no longer safe to attend group meetings. Andrew has met with a community dementia nurse to get some advice. We are not experienced in this area and would not feel comfortable in suggesting someone was losing their mental capacity.	

	Our behaviour policy would need to be followed given our current constitution. This has been used in the past where members have been disrupting groups. It was suggested that if members are forgetting to pay for meals etc then the group could move to payment in advance. Insurance covers a carer for events, but if it is a chargeable event, such as a day trip or an exercise class then the carer would need to pay for a space on the trip or pay for the class if they participate in it. It was felt that this should be written up as a carers policy.	Andrew
8	Website content updates Some updates have been submitted, and others still need to be done. A number of responses have been received from Group Leaders. PDF document to be created for each day of what groups and events are running. This will be accessed from the Groups Page. Existing ways to access what is on will remain, such as calendar and Next Events on the Home Page. As social events, such as quizzes and Cuppa and Chat are scheduled on a range of days, they cannot be included in the pdfs but will continue to be displayed as they are at present. A test website is going to be created, and this can be used by the 6 people that have volunteered to be part of the web team. Very few Group Leaders have responded to say that their group is full. If possible, we would like every web page to include the name of the page owner and date last updated.	Annette
9	Annual Review – what should be included Philip is happy to write this, and Shree will write the Finance report.	Philip and Shree
10	AOB Jane to attend the next Farnham Connects meeting AGM letter to include a reminder to renew membership if members have not already done so. Offers of help for teas at AGM were elicited. If a Farnham u3a Facebook group is set up then we would like to see it prior to it going live. A check was done if our phone numbers are included on the website and programme. There is one group leader who has requested that their phone number be included as they don't use email, but other than that no phone numbers are included. However, members may access phone numbers from old programmes if they have kept copies. The backup treasurer will have access to the Beacon demo site and Shree will decide when she is ready for her to access our Beacon site.	Jane Sally Shree

	We have been approached by a couple of restaurants that are willing to give our members discounts. They can be included on the Membership Benefits pages of the website and new organisations offering benefits can be included in e-news.	Steve
	The Farnham Hearing Clinic proposal was discussed, and committee members were happy to move forward with this.	Sally
	Fire Safety PEEPS are getting closer to completion. Once these have been finalised information will be provided to both Group Leaders and Members.	Philip



15/9/25,