

Minutes – u3a Farnham committee meeting June 16th 2025

1	Apologies: Sally Bowden, Margaret Popovic, Steve Tilburn, Vivienne Miller	
2	Previous Minutes were agreed and Philip to circulate the brand book	Philip
3	Matters arising not covered elsewhere: Categorising of Groups on Website - It was agreed that no changes would be made for the present in order to minimise the workload on the web team. Ballet class dates to be confirmed Contents pages to be corrected. Final to print to Philip 23/6/25 in time for Open Day	Andrew
4	Safety update: Andrew and Philip are both concerned that the Maltings is not fully compliant with fire regs and will escalate to Pete Granville. In the meantime the contract is to be signed for £48,015.60 Inc VAT and sent to Dropbox.	Andrew and Philip
5	Website and programme progress: Printed version of the programme has had technical problems, now largely resolved. Birdwatching and ballet class details awaited but if not available programme will go to print without them. All rooms for Maltings confirmed but with some big gaps due to other Maltings activities and we may not use all of the contracted rooms. We are now using 10 external venues. We seem to be at capacity for number of groups and there was a feeling that we should institute a 'one in one out' policy whereby before we started a new group needing frequent room hire we should await free space/time at the Maltings as another group closes. The Fit For The Future project considered membership capacity but not facilities limits and it is quite possible that given room constraints, membership numbers will reach a self-imposed limit. There was a strong feeling that we are also at a committee member workload limit with groups, programme and website all struggling to keep up. It was suggested that Andrew, Annette, Val and Philip get together to look at ways forward. In the meantime Philip to send all members a strongly worded letter asking for volunteers.	Philip, Val, Annette, Andrew Philip
6	25/26 Budget update, based on 1400 members:	Shree

	The budget proposal was accepted and we agreed to ask Glynis to be our external examiner again	
7	Publicity and External Events: Good work so far at Rowledge and Sustainability Festival. Two further Publicity events have been booked for Music in the Meadow. Volunteers needed. Lynda to write Lantern festival proposal. PR for additional membership benefits to be kept low key.	Lynda
8	Programme update : See item 5 above	
9	Membership renewal process and update: Pre-renewal letter ready to go, renewal letter to be sent to Sally and Philip before release.. It is proposed that we defer requests for emergency contacts to be entered online until September (Committee agenda) We still received 200-300 cheques for membership and we need to remind members of the workload associated with this. New members can now only join on line. Sally to be asked to prepare a "How to use Paypal without joining Paypal" video.	Cynthia Sally Cynthia/Philip Sally
10	Events: Quiz best ever, new site for first of the new year needed Disco was very well received, plans for more needed Open Morning planning well underway. Lynda and Jane to help Cynthia on laptops and Shree to help existing members renew online. Annette to sell programmes. Bookswap has a helper, donation boxes to be on the tables and bags are free for members.	Jane Jane Lynda, Jane, Annette, Shree
11	Succession Planning: Philip to write to members as above	
	AOB: - Annette has suggested we join the Sports Council since she already attends. No cost involved. Agreed. - Andrew raised Jonathan Jones offer of a Dickens event. Andrew to speak to Pauline re an empty slot. - Philip to chase Nick Patrick for AGM speaker. Since resolved.	Annette Andrew Philip

Healy Oliver

14th. July 2025.